



KCYS Fee Waiver Application and Approval Guidelines

KCYS is dedicated to providing an excellent soccer experience to all eligible players. It is our hope that no players opt out of soccer for financial reasons. Fee waivers (financial assistance in the form of full or partial payment of registration fees) will be available to needy players in accordance with the following guidelines and subject to the KCYS fee waiver budget.

Application Directions

All forms must be submitted by the stated application deadline. Please make sure to review the program specific details below. Here are the general steps to follow to apply for a fee waiver.

1. Review the Fee Waiver Policy and fill out the Fee Waiver Application
2. To apply for a full or partial fee waiver, an applicant must submit:
 - Register online for the appropriate program at kentsoccer.org and indicate you applying for fee waivers
 - The KCYS Fee Waiver Application Form with all required documentation.
 - A written explanation of your circumstances and need for a fee waiver.
 - **Low-income documentation is REQUIRED. One or more of the following documents verifying current income levels must be submitted WITH this application:**
 - Free/Reduced School Lunch Program, Aid for Dependent Children, Food Stamp Program, Welfare Coupons, Childcare Assistance Medicaid.
3. Return the completed materials to: **KCYS, PO Box 6293, Kent, WA 98064**
Or E-Mail them to registrar@kentsoccer.org or treasurer@kentsoccer.org.
4. All complete applications received by July 1st for the fall season or by February 15th for the spring season, will be considered for fee waiver award by the KCYS Board and will be awarded at the discretion of the board. All awards are subject to the availability of registration fee waiver funds.
5. Applicants will be notified of their fee waiver award or denial by e-mail. Approved fee waivers may be scheduled for periodic review and action throughout the course of the seasonal year.
6. As a condition of fee waiver award, KCYS requires each recipient, parent and player, to provide KCYS with a pre-determined number of volunteer hours working within events. The pre-determined number of hours will be based on amount awarded and will be noted in the award email. The hours required will not exceed a total of 5 hours for the parent and 5 hours for the player. Acceptance of a fee waiver award indicates parent and player agreement to provide the pre-determined number of volunteer hours. If hours are not worked, the family agrees to reimburse KCYS at the rate of \$10 per hour not worked. If KCYS fails to provide sufficient volunteer opportunities, hours will be waived.

Select Level Players

Parents of players requesting financial assistance should:

- Register online and indicate desire for registration fee waiver.
- Submit a completed fee waiver request to the team coach as soon as possible to meet deadlines outlined below.
- Agree to become an active member of KCYS through a reasonable amount of volunteer efforts to both the team and league.
- *Uniform Charges* - Any fee waiver provided for registration fees does not cover and/or include uniform charges. Participants will be responsible to pay all required uniform charges in full.
- *Team Charges* - Any fee waiver provided for registration fees does not cover and/or include individual team charges. Participants will be responsible to pay all team specific charges in full.

Modified and Recreational Level Players

Parents of players requesting financial assistance should:

- Register online and indicate desire for registration fee waiver.
- Submit a completed fee waiver request to the KCYS Registrar by the deadline (July 15th for the fall season or by the February 15th for the spring season)
- Agree to become an active member of KCYS through a reasonable amount of volunteer efforts.

The KCYS Board will consider fee waiver applications that meet the following criteria:

The following documents collectively known as the “Fee Waiver Application” must be submitted in their entirety to KCYS for consideration of up to 100% registration fee:

- KCYS Fee Waiver Application.
- Original “Letter of Verification Results” provided by the participant’s school confirming the qualification and receipt of free or reduced lunch at time of submission of Financial Aid Application.

Fee Waiver Policy Review

Please review the following policies and sign once you have reviewed.

Full fee waiver

100% of a player's fees due to KCYS may be waived if the applicant submits a completed Registration Fee Waiver Application and required information by the due date, and if funds are available for the fee waiver.

Partial fee waiver

If an applicant does not qualify for a full fee waiver, but has a substantial financial need, KCYS may waive up to 75% of a player's registration fees. Fee waivers will be awarded to eligible applicants only if funds are available.

Withdrawal of fee waiver

Fee waiver awards may be withdrawn in the event that the applicant's financial situation improves. Fee waiver recipients are required to notify the KCYS Board of any change in their personal situation that may have an impact on their fee waiver eligibility.

Fee waiver applications for the current year may be declined due to failure to meet fundraising participation and/or volunteer hour requirements in the previous year.

Incomplete Fee Waiver Application

Incomplete registration fee waiver applications are not eligible for consideration and will not be reviewed.

Privacy Statement

Participants do not have to provide the Fee Waiver Application, but if a participant does not, KCYS cannot provide a potential fee waiver. KCYS will use the information provided for fee waiver purposes only. The information will not be shared with any parties outside of KCYS.

Non-discrimination Statement

KCYS does not discriminate on the basis of race, color, religion, national origin, sex, age or disability. Any registration fee waiver offered is at the sole discretion of KCYS.

Fee Waiver Withdrawal and Eligibility Termination

Financial aid will be withdrawn by KCYS in the event any information provided in a Fee Waiver Application is found to be incorrect and participants will be removed from KCYS activities for the current and all future activities. By applying for fee waiver applicants expressly consent and understand that participants will be removed from current activities and will not be allowed to participate in any future activities of KCYS if information provided in a Registration Fee Waiver Application is found to be incorrect.

I have read, understand and consent to the terms and conditions of KCYS' fee waiver policies.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

FEE WAIVER REQUEST APPLICATION

Please read the KCYS fee waiver Guidelines before submitting this request.

Participants Name: _____

Age Group: _____

Level of Play (Circle One) Select Recreational Modified

Team Name: _____ (If known)

Team ID Number: _____ (If known)

Parent/Guardian Name: _____

Parent/Guardian Address: _____

Parent/Guardian Telephone Number: _____

Parent/Guardian E-Mail Address _____

Annual Income* _____

Household Size** _____

* Annual income defined as total income per line 22 on the Form 1040(s) for the most recently ended calendar year.

** Household size defined as total number of exemptions per line 6 on the Form 1040(s) for the most recently ended calendar year.

Reason for Request _____

KCYS Volunteer Positions Held (Past or Present) _____

Parent/Guardian Signature _____ Date _____